

OUTLOOK VILLAGE CONDOMINIUMS

Application to Buy/Lease Instructions

1. Fill out the application completely. Put **n/a** on any line that does not apply. The application must be signed by all the applicants and the current owner (or the owner's sales agent). **The sales contract must be included with this application.** Per the Declaration of Condominium Amendment 1, dated August 1, 1984, a written contract is required for review by the Board of Directors. Any incomplete form may be returned or disapproved.

2. Per the Rules and Regulations:
Any lease must be approved by the Board of Directors.

Pets allowed are 1 dog under 40 pounds, 1 cat, 2 birds. A federal or state approved assisted or emotional support animal is allowed with proper filed documents and presented with application.

3. Mail the completed application with: A money order for the Application Processing fee and background verification (per person or married couple) in the amount of \$75.00 **made payable to Outlook Village Condominiums HOA**

Mail or drop-off in person all of the above to:

Ameri-Tech Community Management, Inc.
6415 First Avenue South
St. Petersburg, FL 33707

4. **Don't wait until the last minute to turn in your application!** Though most applicants can be processed quickly, it may take as long as 15 days to process. As occupancy prior to Association approval is **prohibited**, your closing may have to be postponed.

5. I represent to the Board of Directors, that the purpose for the purchase or lease of the condominium unit is as follows:

Permanent Residence _____ **Seasonal Residence** _____ **Other** _____

6. I hereby agree for myself and on behalf of all persons who may use the condo, that I will abide by the restrictions contained in the Condominium Documents, the Rules and Regulations and restrictions which are in force at the present time or may be imposed in the future by the Association.

7. I have received a copy of all the Condominium documents

Required to buy

Yes _____

I have received a copy of the Rules and Regulations

Required to buy

Yes _____ No _____

I have received a copy of the latest Year End Financial Report if requested. (Should be included in closing paperwork).

Required to buy

Yes _____

8. **Applicants shall arrange to meet with member(s) of the Board of Directors prior to closing of the sale. Meeting will take place at the Outlook Village property (or wherever meeting is agreed to by both parties) to discuss the Rules and Regulations of Outlook Village.**

9. I understand that the acceptance for purchase of a unit at Outlook Village Condominium is conditioned upon the truth and accuracy of this application and upon approval of the Board of Directors. Any misrepresentation or falsification of the information on these forms may result in the automatic rejection of this application.

10. I understand that the Board of directors of the Association may institute an investigation of my background as the Board may deem necessary. Accordingly, I specifically authorize the Board of Directors, or their agents, to make such an investigation and agree that the information contained in this, and the attached application may be used for that purpose only. The Board of Directors and their agents will be held harmless from any action or claim by me in connection with the use of the information contained herein.

11. I/We, the owner of Unit # _____. Hereby assign all rights that we have as owners and landlords to Outlook Village Condominium for the purpose or purposes of evicting any tenant or guest that we may have utilizing my unit for violations of any rules, regulations, covenants and restrictions. We hereby assign all rights as may exist to the association for the right of eviction as maybe found within the Florida Landlord Tenant Laws, including the right to collect attorney fees and costs.

_____ (potential buyers initials) I understand that I will not be given a closing date to any unit without first meeting with an Outlook Village Condominium Board of Directors member to go over the rules and regulations and sign them and be given approval. It is a violation of an Outlook Village Condominium rule to move into any unit without first meeting with a Board of Directors member and be given approval.

Applicant signature

Owner or Authorized Agent signature

Applicant signature

Owner or Authorized Agent signature

**Approved by:

Signature

Title

****approved subject to ratification by the Board of Directors****

OUTLOOK VILLAGE CONDOMINIUM

Application for Residency (cont.)

Buying _____ Building # _____ Unit # _____

Is prospective buyer a service member as define in s. 250.01, Florida statures?

Yes _____ No _____

Applicant Name _____
First Middle Last

Social Security # _____ Date of Birth _____

Present Phone Number _____ Alt. Phone _____

Email _____ Alt. Email _____

Employer _____ Work Phone _____

Current Address _____
Street City State Zip

Spouse/Roommate _____
First Middle Last

Social Security # _____ Date of Birth _____

Present Phone Number _____ Alt. Phone _____

Employer _____ Work Phone _____

Other Occupants:

Name Relationship Social Security # Date of Birth

Emergency Contact:

_____ Name

_____ Phone

Automobiles:

<u>Vehicle #1</u>	<u>Vehicle #2</u>
Year: _____	Year: _____
Make: _____	Make: _____
Model: _____	Model: _____
Color: _____	Color: _____
Tag #: _____	Tag #: _____
State: _____	State: _____

RESIDENTS ARE REQUIRED TO UPDATE VEHICLE INFORMATION WHEN IT CHANGES FROM THE INFORMATION YOU HAVE PROVIDED ON THIS FORM OR RISK BEING TOWED AT YOUR EXPENSE.

Pets: yes _____ no _____ Type: _____

Mortgage Company: _____ Phone: _____

Title Company: _____ Phone: _____

Closing Date: _____

Realtor: _____ Phone: _____

I have had the Rules and Regulations explained to me and agree to abide by Outlook Village Condominiums Rules and Regulations.

Witness

Owners

Witness

Owners

Email address of First Buyer _____